



# VTrans Training Center

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[http://vtransoperations.vermont.gov/training\\_center](http://vtransoperations.vermont.gov/training_center)

The VTTC team is dedicated to bringing VTrans employees high quality, job relevant training. We understand the importance of developing leaders who inspire, coach, and foster innovation. We also understand the value of educating the entire workforce so that everyone has the chance to learn, grow and develop. Our offerings are designed to promote a culture that fosters innovative ideas across the organization.

## VTTC BRANCHES AND THE TRAINING OFFERED:

### EMPLOYEE DEVELOPMENT

- Career Development
- Change Management
- Diversity and Respect (Ouch!)
- Engineer Rotation Program
- Engaging Your Audience
- Individual Development Planning
- Knowledge Transfer / Succession Planning
- Mentoring
- Pathway to Supervision
- Microsoft Office:
  - Word
  - Excel
  - Adobe
  - Visio
  - Outlook
  - Office 365

### FINANCE AND LOGISTICS

This unit provides operational, logistical, and IT support to all Branches at the Training Center as well as our instructors and attendees.

### TECHNICAL

- AVL Tutorial
  - Excavator Simulator
  - LEAN
  - Records Management
  - Tire Chain Installation and Repair
  - Winter Maintenance
- In progress:
- Artemis Tutorial
  - GIS
  - MATS Tutorial
- Coming Soon:
- Game of Logging
  - Welding
  - Winter Maintenance for Supervisors

### VERMONT LOCAL ROADS

- Computer Basics
- Excel Tips & Tricks
- Game of Logging
- Introduction to Supervision
- Lock Out Tag Out
- OSHA 10 Roadway Safety
- Trenching & Shoring Safety
- TMOST  
(Tractor/Mower Operational Safety Training)
- Workzone Flagger

### SAFETY AND HEALTH

- Chainsaw Training
- Construction and Removal
- Construction Safety Awareness
- Fall Protection
- Temporary (Mabey) Bridge
- Working Over/Near Water

Annual training requirements:  
(OSHA Regulations)

- Asbestos Awareness
- Bloodborne Pathogen
- Fire Extinguisher
- Hazard Communication
- Hearing Protection
- Lead Awareness
- Respiratory Protection